

**ENTERED**

September 02, 2025

Nathan Ochsner, Clerk

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF TEXAS  
HOUSTON DIVISION

DAYANA ALEXANDER,

Plaintiff,

VS.

CREDIT CONTROL SERVICES, INC.,

Defendant.

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CIVIL ACTION NO. 4:25-CV-01614


**ORDER**

Before the Court is *pro se* Plaintiff's Motion to Compel the Defendant to Produce ACDV Forms and Motion for Sanctions (the "Motion"). Doc. #35. The Court finds that the Motion does not comply with this Court's Procedures and Practices regarding discovery disputes. Specifically, pursuant to Rule B.4 of the Court's Procedures and Practices, "[b]efore filing a motion regarding a discovery dispute, the complaining party must email the Case Manager and Law Clerks a letter—not to exceed two (2) pages—explaining the nature of the dispute and detailing the parties prior out-of-court discussions on the matter. Only then will the Court "determine the need for briefing or a conference on the matter." Accordingly, it is hereby ORDERED that the Motion (Doc. #35) be STRICKEN from the record.

It is so ORDERED.

**AUG 29 2025**

Date

  
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The Honorable Alfred H. Bennett  
United States District Judge